

(Library ebook) Cataloging Library Resources: An Introduction (Library Support Staff Handbooks)

Cataloging Library Resources: An Introduction (Library Support Staff Handbooks)

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Marie Keen Shaw : Cataloging Library Resources: An Introduction (Library Support Staff Handbooks) before purchasing it in order to gauge whether or not it would be worth my time, and all praised Cataloging Library Resources: An Introduction (Library Support Staff Handbooks):

While there are many cataloging texts, very few are written specifically for library support staff. This is the one and only book purposefully aligned with the new American Library Association Library Support Staff Certification (LSSC) competency standards for Cataloging and Classification. Written in clear language by someone who teaches cataloging in a library support staff program and featuring practical examples, *Cataloging Library Resources: An Introduction* will help library support staff become effective catalogers. Other books on this topic are written for professional librarians rather than support staff. And although 85% of library support staff do not hold professional degrees, many are expected to do the complex and technical work of catalogers. This book provides many examples that support staff can use to learn how to catalog all types of library print, media, and digital materials using the most up-to-date Library of Congress standards. Using this handbook as a guide, readers will be able to perform the ALA-LSSC cataloging and classification competencies and the new RDA, FRBR, and BIBFRAME standards listed below: Apply and manage the appropriate processes, computer technology, and equipment for cataloging and classification. Apply principles of Resource Description and Access (RDA) and the Functional Requirements for Bibliographic Records (FRBR) when creating cataloging records. Apply principles of the Bibliographic Framework Initiative (BIBFRAME) and utilize the BIBFRAME model to create cataloging records. Use the basic cataloging and classification tools, both print and online, including bibliographic utilities and format standards. Understand the value of authority control and its basic principles, and can identify and apply appropriate access points for personal names, corporate bodies, series, and subjects. Explain the value and advantages of cooperative or collaborative cataloging practices to enhance services. Know the basics of standard metadata formats and cataloging rules to select, review, and edit catalog records, and to generate metadata in various formats. And more!

Written with all the library jargon defined and explained, this guide to cataloging contains a wealth of information and practical guidance. This text would be useful to students in library school or new catalogers in current practice. It would also be helpful to experienced catalogers to bring them up to date or to librarians in settings where they must do their own cataloging from time to time. Recommended. (School Library Connection)*Cataloging Library Resources* is a particularly well-written textbook, addressing all the major cataloging subtopics in some detail using clear language, and with many useful examples and illustrations. [A] great deal of excellent information is provided by this textbook, as well as helpful exercises, discussion questions, and activities that a teacher can use to expand on important points being covered. The authors approach is practical and straightforward, and represents a good deal of experience and knowledge. (Technicalities)This is a thorough textbook, structured in a way that will easily provide a great introduction to cataloging. The clear definitions provided and the discussion questions and activities are an added bonus! (Susan Pinkerton, Ph.D, Professor, New Mexico State University Doa Ana Community College)Explaining cataloging and classification rules and reasoning is a challenge well-met in this book aimed at the novice support staff-level cataloger. The specific cataloging explanations are appropriate for an introductory text, and the history, methodology, and future trends sections are an interesting read for anyone! It is also a good basic review text for any library staff who does not catalog on a regular basis. (Sandra Smith Rosado, Head of Technical Services, J. Eugene Smith Library, Eastern Connecticut State University, Willimantic, CT)The *Cataloging Library Resources: An Introduction* text is exceptionally useful, accessible, and informative. Each chapters contents along with discussion questions and activities can help anyone understand and apply the concepts of cataloging and classification in their library setting. (Jodi C. Williams, Associate Professor and Coordinator Information Library Science Program, University of Maine at Augusta)About the AuthorDr. Marie Shaw has over 35 years of practical cataloging experience with all forms of library materials and media. She is the author of the books *Block Scheduling and Its Impact on School Media Centers*; *Library Technology and Digital Resources: An Introduction for Support Staff* and the dissertation *Teachers Learning of Technology: Key Factors, Supports and Processes Based on the Principles of Adult Learning*. She currently teaches an ALA-LSSC approved course *Introduction to Cataloging and Classification (LIB K116)* at Three Rivers Community College in Norwich, CT. Dr. Shaw learned cataloging at the graduate level and continued her professional learning of current cataloging changes and standards through seminars, readings, workshops, and mentoring.